

CITY OF MUSKEGON

CITY COMMISSION MEETING

JANUARY 26, 2010

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, Michigan at 5:30 p.m., Tuesday, January 26, 2010.

Mayor Warmington opened the meeting with a prayer from Pastor Tim Cross from the Living Word Church of Muskegon after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen Warmington, Vice Mayor Stephen Gawron, Commissioners Lawrence Spataro, Sue Wierengo, Steve Wisneski, Chris Carter, and Clara Shepherd, City Manager Bryon Mazade, City Attorney John Schrier, and City Clerk Ann Marie Becker.

2010-06 CONSENT AGENDA:

A. Approval of Minutes. CITY CLERK

SUMMARY OF REQUEST: To approve minutes for the January 4th Organizational Meeting, the January 11th Commission Worksession, and the January 12th Regular Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

B. Expense for Storm Water Phase II Compliance for 2010. PUBLIC WORKS

SUMMARY OF REQUEST: Authorize staff to commit to the Muskegon Area Municipal Storm Water Committee for the City's share of the proposed Mona Lake Watershed proposal of \$13,029 to pay for the professional services necessary to develop the required storm sewer plans for MDEQ compliance.

FINANCIAL IMPACT: \$13,029 is allocated for Contractual Services in the Storm Water Management Budget.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval.

C. Transportation Improvements Program Submittal for 2013-2014 Projects.

ENGINEERING

SUMMARY OF REQUEST: Authorize staff to submit the list of projects to the West Michigan Shoreline Regional Development Commission for inclusion in the FY 2013-2014 Transportation Improvement Program (TIP). Projects submitted will be considered for Federal and State transportation funding. Adoption of the resolution is required as part of the submittal to commit the local match should funds become available.

FINANCIAL IMPACT: None at this time; however, a local match will be required should we receive a grant for a particular project.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approve the project submittal and resolution.

E. Energy Evaluation Proposal – Engineering Services Agreement. ENGINEERING

SUMMARY OF REQUEST: Authorize staff to enter into an engineering services agreement with Rhoades Engineering out of Norton Shores to perform energy saving evaluations for:

- A. Smith Ryerson Community Building
- B. McGraft Park Building
- C. City-owned Street Lights along Western Avenue
- D. L.C. Walker Score Board

for a not-to-exceed fee of \$16,500 for the design and specifications phase and a not-to-exceed fee of \$14,400 for the construction inspection phase.

FINANCIAL IMPACT: A total of \$30,900.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Authorize staff to enter into an agreement with Rhoades Engineering.

G. City – MDOT Agreement for Engineering Modification/Upgrade Traffic Signals along Laketon Avenue. ENGINEERING

SUMMARY OF REQUEST: To approve the contract with MDOT to perform the preliminary engineering to upgrade traffic signals on Laketon at Hoyt, Getty, and Roberts and to approve the resolution authorizing the Mayor and City Clerk to sign the contract.

FINANCIAL IMPACT: MDOT's participation in the design phase is limited to the federal funds of \$19,200.

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: Approve the contract and resolution and authorize

the Mayor and Clerk to sign both.

Motion by Commissioner Carter, second by Commissioner Wisneski to approve the Consent Agenda as read minus items D and F.

ROLL VOTE: Ayes: Warmington, Wierengo, Wisneski, Carter, Gawron, Shepherd, and Spataro

Nays: None

MOTION PASSES

2010-07 ITEMS REMOVED FROM THE CONSENT AGENDA:

D. Engineering Services Agreement to Convert Traffic Signals on Laketon at Hoyt, Getty and Roberts to Box Span Signals. ENGINEERING

SUMMARY OF REQUEST: Authorize staff to enter into an engineering services agreement with Progressive A/E to perform the necessary design and preparation of specifications and construction to upgrade and convert three (3) traffic signals on Laketon at Hoyt, Getty and Roberts to box span signals to improve safety for a not-to-exceed fee of \$17,411.45.

FINANCIAL IMPACT: Cost of surveying, design, specifications and construction engineering, \$17,411.45. Most of this cost, \$10,103 is funded by an MDOT grant.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Authorize staff to enter into an agreement with Progressive.

Motion by Commissioner Wisneski, second by Commissioner Spataro to approve the Engineering Services Agreement to convert traffic signals on Laketon at Hoyt, Getty and Roberts to box span signals.

ROLL VOTE: Ayes: Wierengo, Wisneski, Carter, Gawron, Shepherd, Spataro, and Warmington

Nays: None

MOTION PASSES

F. Senior Nutrition Program, AgeWell Services of West Michigan (AWS) and City of Muskegon Agreement. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: The City of Muskegon has had an agreement with AgeWell Services of West Michigan (AWS), formerly Nutritional Services for Older Americans, Inc. (NSOA). They are requesting that this agreement be renewed for another year (through September 30, 2010). AWS will pay the City \$200 a month for expenses associated with the McGraft Park Community Building, where they operate as a location for senior meals and support services for seniors in the area. The City will provide financial support in the amount of \$8,316 for staff time for recreational programs provided at McGraft Park and

their other locations.

FINANCIAL IMPACT: The City will receive \$200 a month in rent from AWS and will provide \$8,316 for staff time for programs provided at McGraft Park and other locations within the City of Muskegon for seniors.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the agreement between AWS and the City and authorize the Mayor to sign the agreement.

Motion by Commissioner Carter, second by Commissioner Wisneski to approve the senior nutrition program with AgeWell Services of West Michigan and the City of Muskegon agreement.

ROLL VOTE: Ayes: Wisneski, Carter, Gawron, Shepherd, Spataro, Warmington, and Wierengo

Nays: None

MOTION PASSES

2010-08 NEW BUSINESS:

A. Roosevelt Park Water & Sewer Systems Operation Agreement. CITY MANAGER

SUMMARY OF REQUEST: To approve an agreement with the City of Roosevelt Park for the City of Muskegon to provide certain administrative functions and maintenance of the Roosevelt Park water and sewer systems.

FINANCIAL IMPACT: The City will be paid for its costs.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the agreement and authorize the Mayor and Clerk to execute it.

Motion by Vice Mayor Gawron, second by Commissioner Wierengo to approve the agreement with Roosevelt Park for their water and sewer systems operations.

ROLL VOTE: Ayes: Carter, Gawron, Shepherd, Spataro, Warmington, Wierengo, and Wisneski

Nays: None

MOTION PASSES

B. Marsh Field Management Agreement. PUBLIC WORKS

SUMMARY OF REQUEST: Authorize the Mayor and City Clerk to execute the "Marsh Field Baseball Facility Management Agreement" with Lakeshore Baseball Club. Previously, the City Commission approved the concept of allowing the Lakeshore Baseball Club to operate Marsh Field for future baseball recreational activities.

FINANCIAL IMPACT: Lakeshore Baseball Club will expand the operations of this facility and will invest in improvements to the facility.

BUDGET ACTION REQUIRED: This contract will offer a substantial savings in maintenance costs and opportunities for capital improvements that the City cannot accomplish.

STAFF RECOMMENDATION: Recommend approval.

Motion by Commissioner Spataro, second by Vice Mayor Gawron to adopt the agreement.

ROLL VOTE: Ayes: Gawron, Shepherd, Spataro, Warmington, Wierengo, Wisneski, and Carter

Nays: None

MOTION PASSES

ANY OTHER BUSINESS: Commissioner Spataro commented on the condition of McGraft Park Road; Commissioner Wierengo passed out the Prosperity Index for 2007-2009; and Commissioner Shepherd commented on her trip to Jackson, Mississippi.

PUBLIC PARTICIPATION: Various comments were heard from the public.

ADJOURNMENT: The City Commission Meeting adjourned at 5:59 p.m.

Respectfully submitted,

Ann Marie Becker, MMC
City Clerk